



**CHILDREN'S HOME SOCIETY OF CALIFORNIA**  
Interim Procedural Updates  
Informational Letter to Active Families and Child Care  
Providers

Dear Families and Child Care Providers,

During and after the state of emergency resulting from the novel coronavirus (COVID-19), as well as other temporary regulatory changes, Children's Home Society of California (CHS) has worked diligently to continue to provide high quality services to children, families, child care providers, and our communities across California. As we continue to make adjustments based on directives provided by the California Department of Social Services (CDSS), we want to ensure that our families and child care providers remain informed with up-to-date regulations impacting child care and reimbursement.

CHS utilizes email to provide updates and guidance to families and child care providers on an ongoing basis. **If you have not been receiving email communication from CHS, please contact your assigned Program Specialist or reach out to one of the email addresses listed at the end of this letter to make sure that we have your correct email address on file.**

Below is a list of updates that have been emailed to families and child care providers. Following each subject heading, the funding contracts that apply are listed (Alternative Payment [AP], California Work Opportunity and Responsibility to Kids Stages 2 and 3 [CalWORKs], and/or Family Child Care Home Education Network [FCCHEN]). Following each description, the regulation that supports the procedure is listed, when applicable. While some of the information included below is relevant only to families or child care providers, we are including it in this shared letter to ensure that all clients have access to equal information.

- Reimbursements Based on Certified Need (CAPP, CalWORKs, FCCHEN):  
Through June 30, 2025, licensed and license-exempt child care providers will continue to be reimbursed based on the family's certified need for services, regardless of attendance.  
At the expiration of the agreement, the following reimbursement practices resume:
  - Set Schedules and Pattern Variable Schedules: Reimbursement to the child care provider for set schedules or pattern variable schedules is based on the certified need for care (except for part-time care authorized with a license-exempt provider, for which the reimbursement will be based on actual care provided within the authorized days and hours).
  - Variable Schedules: Reimbursement to the child care provider for variable schedules (including care with an alternate provider) will be based on the actual days and hours of care used, within the approved certified need for care. CHS will not reimburse for absences (excused or unexcused) or unscheduled provider closures for children with variable schedules.

*Per the California Department of Social Services' Child Care Bulletin 23-21.*

- Cost of Care Plus Rate Payment (CAPP, CalWORKs, FCCHEN):  
Effective January 1, 2024 through June 30, 2025, child care providers will receive a monthly, per child add-on known as the Cost of Care Plus Rate Payment, intended to supplement subsidized child care reimbursements. Providers are entitled to this payment for attendance records or invoices covering service months of December 2023 through May 2025 if they are processed between January 2024 and June 2025; therefore, timely submission of attendance records or invoices is critical.

The amount of this rate add-on varies by county where the child care provider is located, as noted in the table below. These payments will be issued within 21 calendar days of the receipt of a complete monthly attendance record or invoice. As such, these payments will be added to child care reimbursement payment amounts as an additional amount that will be listed on the *Explanation of Payment* as: [County/Region] Cost of Care Plus Rate.

Monthly Per-Child Cost Plus Rate Amounts		
Region	Licensed Family Child Care Providers and Centers	License-Exempt Providers
Central	\$140	\$98
<b>Northern</b> (applicable to Sutter, Yolo, and Yuba Counties)	\$141	\$99
<b>Southern</b> (applicable to Orange, San Diego, and Ventura Counties)	\$160	\$112
<b>Los Angeles</b> (applicable to Los Angeles County/ Long Beach service area)	\$171	\$119
Bay Area	\$211	\$148

*Per the California Department of Social Services' Child Care Bulletin 23-37*

If you have any questions or concerns, please reach out to us. You can contact your s assigned Program Specialist via phone or email, or you can send an email to your office location and department listed below:

Case Management

Long Beach Office: LBCase@chs-ca.org  
 Orange Office: OCCase@chs-ca.org  
 San Diego Office: SDCase@chs-ca.org  
 Oxnard Office: VTCase@chs-ca.org  
 Woodland Office: YOCase@chs-ca.org  
 Yuba City Office: YCCase@chs-ca.org

Provider Relations Department

Long Beach Office: ProviderRelationsLB@chs-ca.org  
 Orange Office: ProviderRelationsOC@chs-ca.org  
 San Diego Office: ProviderRelationsSD@chs-ca.org  
 Oxnard Office: ProviderRelationsVT@chs-ca.org  
 Woodland Office: ProviderRelationsYO@chs-ca.org  
 Yuba City Office: ProviderRelationsYC@chs-ca.org

Provider Payment Hotline

Payments@chs-ca.org

Thank you,

Children's Home Society of California

I have read and understood the information included in this letter.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_